TEdit is the Xerox Lisp text editor. You enter and edit text in a TEdit window and design your documents using menus of font and formatting commands. You select text with the mouse, and all commands operate on text you have selected (called,the current selection). As you work, your text appears as it will when printed.

With TEdit, you can:

- Display several documents in different windows, copy and move text among them, and shrink them to icons when they are not in immediate use

- Use a variety of typefaces (such as Modern and Classic), type styles (such as italics and boldface), and type sizes

- Produce running heads and footers, multiple columns, tabbed text, and dotted leaders

- Place selected paragraphs anywhere on a page, and specify where new pages will begin

- Include bitmaps, sketches and other graphic images in documents

- Customize the text-editing facilities for use in your own applications

This manual was written and formatted in TEdit.

TEdit Terminology

The basic TEdit terms listed here are intended to help you use this guide without confusion. For a more complete list of TEdit-related terminology, see Chapter 8, Glossary

background menu   Refers to the Lisp menu that appears when the cursor is in the background and not in any window.

basic command menu   Also the command menu. This refers to the TEdit *pop-up menu* that appears when you move the *cursor* into the *title bar* and press the left button.

button   The button on the two- or three-button mouse. Throughout this manual, this word is always used as a noun or an adjective, never a verb.

caret   The small, blinking symbol that indicates where text will appear when it is typed and tells you which window is currently active. You position the caret by moving the cursor to the desired window, and pressing the left mouse button.

cursor   Refers to the mouse cursor, the small pointing arrow that tracks the movement of the mouse and lets you reposition the caret.

Exec   The Lisp executive window is where you interact with the system, and where the caret will appear each time you start Lisp.

persistent menu	A TEdit menu that is attached to a TEdit window and stays open until you close the menu or the TEdit window itself.
pop-up menu	A menu that appears when you press a mouse button and disappears when you release the button. Usually appears at the location of the cursor. The background menu is an example of a pop-up menu.
prompt region	The small white window above the TEdit window's title bar.
prompt window	The black Lisp window that displays system or program prompts. When you press the left mouse button to highlight a command in the TEdit Basic commands menu, an explanation of its function is displayed in this window until you release the mouse button.
window menu	This menu appears whenever you press the right button with the cursor in the black title bar of the window, or at the top of a window with no title bar.
scroll bar	The narrow window that opens when you move the cursor just outside the left edge of a TEdit window. You use the scroll bar to move through a TEdit file.
title bar	The black bar containing the window's title that appears at the top of the TEdit window.

Stylistic Conventions

Word Usage

select	This term has several meanings depending on the context of its use. In discussing TEdit's menus *select* means:
	Move the mouse cursor over the menu command, press the mouse button until the command is highlighted, then release the mouse button.
	You also *select* text in a TEdit window. Selecting text is fully described in Chapter 3, Editing Text.
highlighted	When you select a command or item from a menu, the word becomes inverted or darkened. Throughout this manual, the term "highlighted" is used to indicate that selection process.
press	When you are instructed to "press a mouse button", assume that you should subsequently release the same button unless otherwise instructed. Where appropriate, you will be told to "press and hold" the mouse button until some action takes place

Command and Menu Names

All menu commands and menu titles are bolded and written as they appear in the menu or submenu. For example:

Select the **Bold** command.

Keys and Key Names

References to keyboard keys are written in all capital letters. Instructions that ask you to press two or three keys at one time are indicated as follows:

"Press CONTROL-E"

This means that you should press the CONTROL key and the E key together, and subsequently release them together.

When the key being named has no marking, the name of the key will be spelled out, such as the space bar, the backspace key.

Note that on some machines, the CONTROL key is labeled PROP'S (for PROPERTIES), but has the same function as the CONTROL key.

References

Some other documentation that you may need to refer to when using TEdit is as follows:

- *Lisp Library Modules Manual*
- *1186 User's Guide*
- *1108 User's Guide*
- *Lyric Release Notes*